

Job Description

Designation	Associate Editor, SPJIMR Journal	Department	Management Practice Insights (SPJIMR journal)
Location	Mumbai	Reporting to	Malay Krishna
Job Responsibilities	<ul style="list-style-type: none"> ● Edit business-oriented essays for precision, clarity, and style ● Develop practice-friendly content from scholarly research articles ● Conduct desktop research to illustrate essays with examples ● Work with the editorial board to operationalise their advice ● Work with publisher and related entities to ensure the final copy is as expected. 		
Education Qualification	Bachelors and/or Masters degree in English Literature, Journalism, Mass Media or other allied subjects.		
Previous Experience	The ideal candidate would have had experience as a journalist and/or as an editor in a publishing or media house. However, pre-experienced candidates with an excellent portfolio of written work are welcome to apply.		
Skills/Capabilities Required	<ul style="list-style-type: none"> ● Proficiency in modern English usage: in terms of vocabulary, style, and grammar ● Experience in writing in a journalistic or storytelling style: samples shall be requested ● A learner mind-set would be preferred: someone who can demonstrate that they can come up to speed in unfamiliar areas of content ● Active listening skills: the ability to listen deeply, ask clarifying questions, and ask questions that build and elevate the conversation ● Experience in business writing a plus but not required 		
To Apply	Mail us your resume at hr@spjimr.org with "Associate Editor, SPJIMR Journal - Management Practice Insights" in the subject line.		